



COMBATING ISOLATION, FOSTERING FRIENDSHIPS.

## **VOLUNTEER DRIVER – ROLE DESCRIPTION**

### **AIMS**

- ✓ To provide transport for service users to and from activities & events organised by Senior Solutions
- ✓ To use own vehicle to enable clients to participate in our services

### **DUTIES**

- ✓ Ensure vehicle is safe for purpose, has tax, MOT & is insured to transport clients
- ✓ Drive clients to & from required venues at agreed times
- ✓ Warmly greet passengers making them feel welcome & comfortable
- ✓ Offer assistance to help clients in/out of car
- ✓ Make sure all passengers wear seatbelts
- ✓ Inform staff of any concerns you may have about a client
- ✓ Comply with the policies & procedures of Senior Solutions

### **QUALITIES & SKILLS NEEDED**

- ✓ Hold a current driving licence
- ✓ Willingness to attend training sessions & to familiarise yourself with our policies etc.
- ✓ Punctuality
- ✓ Reliability
- ✓ Be dependable & trustworthy
- ✓ Ensure you are fit to drive
- ✓ Good level of safety awareness

### **DRIVERS MUST**

- ✓ Inform Senior Solutions of existing and any new driving convictions
- ✓ Not drive when unfit to do so
- ✓ Not smoke whilst transporting clients

### **TIME COMMITMENT**

The hours required at the present time are to cover regular driver holidays and sickness on a Monday and/or Thursday. Drivers are also needed for our Tuesday group clients who need extra support due to restricted mobility.

A DBS check will be required for this role along with 2 references.

For further information & application forms please contact the office – details below

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